



#01: UQ PPL – Destruction of Records Procedure #02: TEMPLATE – Worksheet Destruction Log and Approvals #03: Retention and Disposal Schedules – 1. General Retention & Disposal Schedule; and 2. University Sector Retention and Disposal Schedule (Source: https://www.forgov.qld.gov.au/search-retention-and-disposal-schedule)

KEY

RMAS = Records Management and Advisory Services QA = Quality Assurance Process

TRIM = Enterprise Document and Records Management System (MicroFocus Content Manager)

Email: UQCentralRecords@uq.edu.au

Phone: 336 52878

1 486 1