International Student Supervision Program Policy

Section 1 - Purpose and Objectives

(1) The purpose of this Policy is to define the conditions under which The University of Queensland will accept responsibility for approving the accommodation, support and general welfare of international students under 18 years of age. This Policy and associated Procedure ensures the University fulfils its regulatory responsibilities and obligations through the service provision of the International Student Supervision Program.

Section 2 - Definitions, Terms, Acronyms

Term	Definition
Child	For the purpose of the International Student Supervision Program, an (international) individual who is under 18 years of age.
DHA	Department of Home Affairs
Volunteer	Member of the community who freely offers their services to the University; while such service is not offered for financial reward, a volunteer may receive reimbursement for out of pocket expenses.

Section 3 - Policy Scope/Coverage

(2) This Policy applies to select University of Queensland staff, students and volunteers involved in and associated with the International Student Supervision Program.

Section 4 - Policy Statement

(3) The University of Queensland is committed to protecting the personal safety and social wellbeing of children within The University of Queensland community. The University of Queensland accepts responsibility for approving the accommodation, support and general welfare of international students under 18 years of age under the conditions set out in this Policy document.

Section 5 - International Student Supervision Program

(4) This program approves appropriate accommodation arrangements for international students under 18 years of age and provides support and general welfare arrangements for these students.

Section 6 - Risk Management

(5) The University of Queensland Health and Safety Risk Assessment Procedure ensures due care and attention to the management of risk for students whilst engaging in program related activities.

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(6) In the event of a critical incident, the Critical Incident Management Team is responsible for carrying out the functions of planning for and responding to a critical incident. Refer to the Incident Management Procedure for more information.

Section 7 - Decline or Withdrawal of University Approval

(7) Should any of the conditions of the Program (as set out in the Procedure) not be met or maintained by the student, the University may either decline or withdraw its approval of the arrangements made for the accommodation, support and general welfare of the student concerned.

Section 8 - Fees

(8) The International Student Supervision Program's fee structure is reviewed annually and is outlined in the Procedure.

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Status and Details

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Policy Owner	Bethany Mackay Director, Student Support and Wellbeing Services
Enquiries Contact	Student Support and Wellbeing Services

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